



Job Posting 2: Summer Student Position – Summer Program Coordinator

Position Type: Temporary – 12 Weeks

Hours: 30 hours/week

Wage: \$17.85/hour

Start Date: June 2, 2025

End Date: August 22, 2025

Location: South Vancouver Family Place

Funding: HRDC Summer Student Grant

Are you passionate about working with children and families? South Vancouver Family Place is seeking an energetic and organized student to serve as our **Summer Program Coordinator**. This position is a great opportunity to develop leadership, program planning, and community engagement skills in a supportive and inclusive environment.

Key Responsibilities:

- Design and coordinate **summer programs and activities** for families, children, and pre-teens
- Work closely with the **Family Place Manager** to ensure programming is inclusive, fun, and responsive to community needs
- Assist in organizing special events, workshops, and family drop-in sessions
- Support logistics including scheduling, setup/takedown, and resource management
- Help promote programs through community outreach and communication efforts

Skills & Qualifications:

- Strong **leadership, planning, and strategic thinking** skills
- Excellent **communication skills** and a welcoming, positive attitude
- Interest in community development, education, or early childhood programs
- Able to work independently and as part of a team
- **Post-secondary education is an asset** (or intent to return to post-secondary education in the fall, per HRDC eligibility)
- Youth ages 18 to 29 may apply.

Supervision & Support:

You will be directly supervised by the **Family Place Manager**, who will provide mentorship and support throughout your time with us.

How to Apply:

Only Canadian Citizens or Landed Immigrant Status can apply for this position.

Please send your **resume and a brief cover letter** outlining your interest and qualifications to **ed@svfp.org** or in person at 7710 Nanaimo Street, Vancouver BC by **May 16th, 2025**.
We encourage applications from individuals who reflect the diversity of our community.