



South Vancouver Family Place Society
7710 Nanaimo Street, Vancouver BC V5P 4Y2
Website: svfp.org

POSITION: Family Drop-in Helper

Overview

The Family Drop-in Helper is a member of the staff team who along with The Family Resource Program Supervisor and family Support staff will collaboratively operate the Drop-in and all aspects of its operations. Such tasks include: Drop-in set up, clean up, supporting families and children who attend the very busy, multi-cultural Drop- in program.

This position reports to the Family Drop-In Supervisor and Executive Director.

The successful candidate will:

- Create and provide a warm, welcoming and supportive environment for all families.
- Ensure that age-appropriate activities are in place.
- Be able to work within a team as well as independently.
- Various housekeeping Duties
- Work together with program staff in a confidential manner to ensure families are being supported effectively.
- Assist in ensuring that the program is safe, reinforcing guidelines of Drop- in program.

Learning and Trainings is Available

- Impact of Family Resource Programs
- Family Support on parenting issues
- Providing information and referrals
- Gain knowledge of community resources
- Able to develop and implement adult/child activities with support from Early Childhood Educator
- Appropriate personal and professional boundaries and a commitment to ethical service standards; and sensitivity to ethnic, cultural and socio-economic diversity.
- knowledge and understanding of issues and concerns affecting families with young children.
- Ability to respect and work with a diverse range of colleagues, participants and community members including children and families of all races, religions, cultures, sexual orientations, abilities and economic levels.

Terms of Employment

- Part Time 12 hours per week
- Tuesday, Thursday and Friday 8:30 -12:30 noon
- Wage- \$19 to \$20.00 /hour based on experience
- Position will begin ASAP

Please email resume and cover letter by Sept 23 , 2022 or until position is filled to:

ed.svfp@gmail.com attention to: Julio Bello (Executive Director)

No phone calls please.